

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	09/11/17	Open	Action	09/01/17

Subject: Authorizing Colleen Elder, Materiel Management Superintendent and Kerry Kopp, Light Rail Trainer to Travel Outside the United States to Calgary Transit, Alberta Canada to Discuss and Inspect Siemens U2 Light Rail Vehicle Inventory Being Declared Excess.

## ISSUE

Whether or not to authorize Colleen Elder, Materiel Management Superintendent and Kerry Kopp, Light Rail Trainer to travel outside the United States to Calgary Transit, Canada to inspect and discuss excess inventory for the Siemens U2 Light Rail Vehicles.

## RECOMMENDED ACTION

Adopt Resolution No. 17-09-\_\_\_\_\_, Authorizing Travel Outside the United States for Colleen Elder, Materiel Management Superintendent and Kerry Kopp, Light Rail Trainer, to Calgary Transit, Alberta Canada to Inspect and Discuss Excess Inventory for the Siemens U2 Light Rail Vehicles.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	1,708.00
Budget Source:	Operating	Next FY:	\$	n/a
Funding Source:	Local	Annualized:	\$	1,708.00
Cost Cntr/GL Acct(s) or	Cost Center 31	Total Amount:	\$	1,708.00
Capital Project #:	GL 690006, 690005			
Total Budget:	\$ 1,708.00			

## DISCUSSION

SacRT will be operating the Siemens U2 fleet of 36 Light Rail Vehicles, (LRVs) for the next 5 to 7 years until new vehicles are procured to replace the fleet. The Siemens U2 LRVs are at the end of the anticipated useful life of 30 years. The majority of the components and major sub-systems consist of old technology. SacRT's inventory of spare parts has been depleted over time and is becoming increasingly difficult to replace. The manufacturers of the components and sub-systems have stopped producing many of the components needed for the Siemens U2 LRVs.

Calgary Transit is the last Agency in North America that has the Siemens U2 Light Rail Vehicles and the associated replacement part inventory. Calgary has replaced their fleet with new vehicles and is in the process of disposing of their fleet and inventory. SacRT's and Calgary Transit's Siemens U2 LRVs have some common sub-systems and components.

Approved:

Approved:

Final 09/06/17

General Manager/CEO

Director, Light Rail

J:\Board Meeting Documents\2017\13 September 11, 2017\Issue Paper CALGARY travel outside US 2017.doc

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Calgary Transit has invited SacRT staff to review their components and determine which components are common. Additionally, Calgary Transit is offering SacRT the option to obtain any common parts that are usable by SacRT for the cost of packaging and freight. SacRT considers these items to be critical to maintaining our fleet.

Pursuant to Title IX of the SacRT Administrative Code – Travel Authorization, travel outside the United States, not included in the adopted budget, must be approved by the Board in advance.

Staff recommends approval for Colleen Elder, Materiel Management Superintendent and Kerry Kopp, Light Rail Trainer to travel to Calgary Transit, Alberta Canada.

RESOLUTION NO. 17-09-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 11, 2017

**AUTHORIZING TRAVEL OUTSIDE THE UNITED STATES FOR COLLEEN ELDER, MATERIEL MANAGEMENT SUPERINTENDENT AND KERRY KOPP, LIGHT RAIL TRAINER, TO CALGARY TRANSIT, ALBERTA CANADA TO INSPECT AND DISCUSS EXCESS INVENTORY FOR THE SIEMENS U2 LIGHT RAIL VEHICLES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, travel outside the United States by Colleen Elder, Materiel Management Superintendent and Kerry Kopp, Light Rail Trainer, for the purpose set out in the attached Travel Request forms will serve a Regional Transit business purpose and is hereby approved in accordance with Section 9.211 of Title IX of the Regional Transit Administrative Code.

THAT, the Chair is hereby authorized to sign the attached Travel Request forms.

\_\_\_\_\_  
ANDREW J. MORIN, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary

# Sacramento Regional Transit District

# Request For Travel

1. Originating Department: Light Rail Operations

Purpose: (Description) Calgary Transit to review available U2 inventory

2. Function to Attend: Meeting  
(Title of seminar, conference, peer review, etc.)


3. Destination:  In U.S.: \_\_\_\_\_  
(Location)  
 Outside U.S.: Calgary, Alberta Canada  
(Location)

4. Dates: a) Travel Sep-19-2017 (Tue) to Sep-21-2017 (Thu)  
b) Meeting Sep-19-2017 (Tue) to Sep-21-2017 (Thu)

5. Estimated Trip Costs:

Summary of Costs	Meals	Lodging	Transportation	Other Expenses	Total Costs
	\$ 100.00	\$ 304.00	\$ 450.00	10.00	\$ 854.00

6. Travel Advance: Based on estimated of total costs (above) \$ 854.00 x 90% = \$ 768.60

7. Person Attending: Name Colleen Elder  
Signature  Date 8/18/17

(Signature of person requesting travel authorization constitutes declaration that personal business or other non-District purpose pursued on trip, if any, shall not interfere with scheduled meeting or other purpose of District travel.)

8. General Ledger Number: 31-690005 & 690006

9. Funds budgeted and unencumbered:  8-18-17  
Financial Analyst Date

10. Senior Staff Review:  8/21/17  
Senior Staff Member Date

11. Approval Required by: (check one)

- a.  **Board** (travel outside of the U.S.)
- b.  **Chair** (travel by Board Member, General Manager, or Chief Legal Counsel within the U.S. or any travel outside the U.S. that could be not be anticipated in advance of a board meeting) or Vice Chair for Chair
- c.  **General Manager** (budgeted and unbudgeted travel within the U.S. by staff)

Approval: \_\_\_\_\_  
Signature of Authorized Officer Date

# Sacramento Regional Transit District

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	\$ 100.00	\$ 304.00	\$ 450.00	10.00	\$ 854.00

6. Travel Advance: Based on estimated of total costs (above) \$ 854.00 x 90% = \$ 768.60

7. Person Attending: Name Kerry Kopp  
Signature *[Signature]* for K. Kopp Date 8/18/17

(Signature of person requesting travel authorization constitutes declaration that personal business or other non-District purpose pursued on trip, if any, shall not interfere with scheduled meeting or other purpose of District travel.)

8. General Ledger Number: 31-690005 & 690006

9. Funds budgeted and unencumbered: *[Signature]* 8-18-17  
Financial Analyst Date

10. Senior Staff Review: *[Signature]* 8/21/17  
Senior Staff Member Date

11. Approval Required by: (check one)
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  - b.  **Chair** (travel by Board Member, General Manager, or Chief Legal Counsel within the U.S. or any travel outside the U.S. that could be not be anticipated in advance of a board meeting) or Vice Chair for Chair
  - c.  **General Manager** (budgeted and unbudgeted travel within the U.S. by staff)

Approval: \_\_\_\_\_  
Signature of Authorized Officer Date